

Pay period begin	January 29, 2017	February 12, 2017	February 26, 2017
Pay period end	February 11, 2017	February 25, 2017	March 11, 2017
<u>Timesheets due</u>	<u>February 13, 2017</u>	<u>February 27, 2017</u>	<u>March 13, 2017</u>
Payday	February 24, 2017	March 10, 2017	March 24, 2017
Pay period begin	March 12, 2017	March 26, 2017	April 9, 2017
Pay period end	March 25, 2017	April 8, 2017	April 22, 2017
<u>Timesheets due</u>	<u>March 27, 2017</u>	<u>April 10, 2017</u>	<u>April 24, 2017</u>
Payday	April 7, 2017	April 21, 2017	May 5, 2017
Pay period begin	April 23, 2017	May 7, 2017	May 21, 2017
Pay period end	May 6, 2017	May 20, 2017	June 3, 2017
<u>Timesheets due</u>	<u>May 8, 2017</u>	<u>May 22, 2017</u>	<u>June 5, 2017</u>
Payday	May 19, 2017	June 2, 2017	June 16, 2017
Pay period begin	June 4, 2017	June 18, 2017	July 2, 2017
Pay period end	June 17, 2017	July 1, 2017	July 15, 2017
<u>Timesheets due</u>	<u>June 19, 2017</u>	<u>July 2, 2017 *Sunday*</u>	<u>July 17, 2017</u>
Payday	June 30, 2017	July 14, 2017	July 28, 2017
Pay period begin	July 16, 2017	July 30, 2017	August 13, 2017
Pay period end	July 29, 2017	August 12, 2017	August 26, 2017
<u>Timesheets due</u>	<u>July 31, 2017</u>	<u>August 14, 2017</u>	<u>August 28, 2017</u>
Payday	August 11, 2017	August 25, 2017	September 8, 2017
Pay period begin	August 27, 2017	September 10, 2017	September 24, 2017
Pay period end	September 9, 2017	September 23, 2017	October 7, 2017
<u>Timesheets due</u>	<u>September 11, 2017</u>	<u>September 25, 2017</u>	<u>October 9, 2017</u>
Payday	September 22, 2017	October 6, 2017	October 20, 2017
Pay period begin	October 8, 2017	October 22, 2017	November 5, 2017
Pay period end	October 21, 2017	November 4, 2017	November 18, 2017
<u>Timesheets due</u>	<u>October 23, 2017</u>	<u>November 6, 2017</u>	<u>Nov. 19, 2017 *Sunday*</u>
Payday	November 3, 2017	November 17, 2017	December 1, 2017
Pay period begin	November 19, 2017	December 3, 2017	December 17, 2017
Pay period end	December 2, 2017	December 16, 2017	December 30, 2017
<u>Timesheets due</u>	<u>December 4, 2017</u>	<u>Dec 17, 2017 * Sunday*</u>	<u>January 1, 2018</u>
Payday	Dec. 15, 2017	December 29, 2017	January 12, 2018
Pay period begin	December 31, 2017	January 14, 2018	January 28, 2018
Pay period end	January 13, 2018	January 27, 2018	February 10, 2018
<u>Timesheets due</u>	<u>January 15, 2018</u>	<u>January 29, 2018</u>	<u>February 12, 2018</u>
Payday	January 26, 2018	February 9, 2018	February 23, 2018

Important Notes:

- **Timesheets are due no later than 12PM on Monday.**
- Pay periods begin on Sunday.
- Pay periods end at 11:59 pm on Saturday.
- Changes due to holiday, etc., are noted in **bold** with an asterisk (*)
- Timesheets must reflect actual hours worked.
- No hours should be submitted while client hospitalized.
- Timesheets older than 2 pay periods will not be processed.
- Timesheets can be faxed to 817-275-2163
Or emailed to hra.cds.timesheets@gmail.com