

Pay period begin	February 11, 2018	February 25, 2018	March 11, 2018
Pay period end	February 24, 2018	March 10, 2018	March 24, 2018
<u>Timesheets due</u>	<u>February 26, 2018</u>	<u>March 12, 2018</u>	<u>March 26, 2018</u>
Payday	March 9, 2018	March 23, 2018	March 6, 2018
Pay period begin	March 25, 2018	April 8, 2018	April 22, 2018
Pay period end	April 7, 2018	April 21, 2018	May 5, 2018
<u>Timesheets due</u>	<u>April 9, 2018</u>	<u>April 23, 2018</u>	<u>May 7, 2018</u>
Payday	April 20, 2018	May 4, 2018	May 18, 2018
Pay period begin	May 6, 2018	May 20, 2018	June 3, 2018
Pay period end	May 19, 2018	June 2, 2018	June 16, 2018
<u>Timesheets due</u>	<u>May 21, 2018</u>	<u>June 4, 2018</u>	<u>June 18, 2018</u>
Payday	June 8, 2018	June 15, 2018	June 29, 2018
Pay period begin	June 17, 2018	July 1, 2018	July 15, 2018
Pay period end	June 30, 2018	July 14, 2018	July 28, 2018
<u>Timesheets due</u>	<u>July 2, 2018</u>	<u>July 16, 2018</u>	<u>July 30, 2018</u>
Payday	July 13, 2018	July 27, 2018	August 10, 2018
Pay period begin	July 29, 2018	August 12, 2018	August 26, 2018
Pay period end	August 11, 2018	August 25, 2018	September 8, 2018
<u>Timesheets due</u>	<u>August 13, 2018</u>	<u>August 27, 2018</u>	<u>September 10, 2018</u>
Payday	August 24, 2018	September 7, 2018	September 21, 2018
Pay period begin	September 9, 2018	September 23, 2018	October 7, 2018
Pay period end	September 22, 2018	October 6, 2018	October 20, 2018
<u>Timesheets due</u>	<u>September 24, 2018</u>	<u>October 8, 2018</u>	<u>October 22, 2018</u>
Payday	October 5, 2018	October 19, 2018	November 2, 2018
Pay period begin	October 21, 2018	November 4, 2018	November 18, 2018
Pay period end	November 3, 2018	November 17, 2018	December 1, 2018
<u>Timesheets due</u>	<u>November 5, 2018</u>	<u>Nov. 18, 2018-SUNDAY**</u>	<u>December 3, 2018</u>
Payday	November 16, 2018	November 30, 2018	December 14, 2018
Pay period begin	December 2, 2018	December 16, 2018	December 30, 2018
Pay period end	December 15, 2018	December 29, 2018	January 12, 2019
<u>Timesheets due</u>	<u>December 17, 2018</u>	<u>Dec. 30, 2018-SUNDAY*</u>	<u>January 14, 2019</u>
Payday	December 28, 2018	January 11, 2019	January 25, 2019
Pay period begin	January 13, 2019	January 27, 2019	February 10, 2019
Pay period end	January 26, 2019	February 9, 2019	February 23, 2019
<u>Timesheets due</u>	<u>January 28, 2019</u>	<u>February 11, 2019</u>	<u>February 25, 2019</u>
Payday	February 8, 2019	February 22, 2019	March 8, 2019

Important Notes:

- Timesheets are due no later than 12PM on Monday.
- Pay periods begin on Sunday.
- Pay periods end at 11:59 pm on Saturday.
- Changes due to holiday, etc., are noted in **bold** with an asterisk (*)
- Timesheets must reflect actual hours worked.
- No hours should be submitted while client hospitalized.
- Timesheets older than 2 pay periods will not be processed.
- Timesheets can be faxed to 817-275-2163
Or emailed to cdstimesheets@hratexas.org

