

Pay period begin	February 24, 2019	March 10, 2019	March 24, 2019
Pay period end	March 9 2019	March 23, 2019	April 6, 2019
<u>Timesheets due</u>	<u>March 11, 2019</u>	<u>March 25 , 2019</u>	<u>April 8, 2019</u>
Payday	March 22, 2019	April 5 2019	April 19 2019
Pay period begin	April 7, 2019	April 21, 2019	May 5, 2019
Pay period end	April 20, 2019	May 4, 2019	May 18, 2019
<u>Timesheets due</u>	<u>April 22, 2019</u>	<u>May 6, 2019</u>	<u>May 20, 2019</u>
Payday	May 3 , 2019	May 17, 2019	May 31, 2019
Pay period begin	May 19, 2019	June 2, 2019	June 16, 2019
Pay period end	June 1, 2019	June 15, 2019	June 29 , 2019
<u>Timesheets due</u>	<u>June 3, 2019</u>	<u>June 17, 2019</u>	<u>July 1, 2019</u>
Payday	June 14, 2019	June 28, 2019	July 12 2019
Pay period begin	June 30, 2019	July 14, 2019	July 28, 2019
Pay period end	July 13, 2019	July 27, 2019	August 10, 2019
<u>Timesheets due</u>	<u>July 15, 2019</u>	<u>July 29, 2019</u>	<u>August 12, 2019</u>
Payday	July 26, 2019	August 9, 2019	August 23, 2019
Pay period begin	August 11, 2019	August 25, 2019	September 8, 2019
Pay period end	August 24, 2019	September 7, 2019	September 21, 2019
<u>Timesheets due</u>	<u>August 26, 2019</u>	<u>September 9, 2019</u>	<u>September 23, 2019</u>
Payday	September 6 2019	September 20, 2019	October 4, 2019
Pay period begin	September 22, 2019	October 6, 2019	October 20 2019
Pay period end	October 5, 2019	October 19 , 2019	November 2, 2019
<u>Timesheets due</u>	<u>October 7, 2019</u>	<u>October 21, 2019</u>	<u>November 4, 2019</u>
Payday	October 18, 2019	November 1, 2019	November 15, 2019
Pay period begin	November 3, 2019	November 17, 2019	December 1 2019
Pay period end	November 16, 2019	November 30, 2019	December 14 2019
<u>Timesheets due</u>	<u>November 18, 2019</u>	<u>December. 2, 2019</u>	<u>December 16, 2019</u>
Payday	November 29, 2019	December. 13, 2019	December 27, 2019
Pay period begin	December 15, 2019	December 29, 2019	January 12, 2020
Pay period end	December 28, 2019	January 11, 2020	January 25, 2020
<u>Timesheets due</u>	<u>Dec.29 2019-SUNDAY*</u>	<u>January 13 , 2020</u>	<u>January 27, 2020</u>
Payday	January 10 2020	January 24, 2020	February 7, 2020
Pay period begin	January 26, 2020	February 9, 2020	February 23, 2020
Pay period end	February 8, 2020	February 22, 2020	March 7, 2020
<u>Timesheets due</u>	<u>February 10, 2020</u>	<u>February 24, 2020</u>	<u>March 9, 2020</u>
Payday	February 21, 2020	March 6, 2020	March 20, 2020

Important Notes:

- Timesheets are due no later than 12PM on Monday.
- Pay periods begin on Sunday.
- Pay periods end at 11:59 pm on Saturday.
- Changes due to holiday, etc., are noted in **bold** with an asterisk (*)
- Timesheets must reflect actual hours worked.
- No hours should be submitted while client hospitalized.
- Timesheets older than 2 pay periods will not be processed.
- Timesheets can be faxed to 817-275-2163
Or emailed to cdstimesheets@hratexas.org

