

HELPING RESTORE ABILITY

Arlington, Texas

Financial Statements

Years Ended August 31, 2019 and 2018

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INDEPENDENT AUDITORS' REPORT

To the Finance Committee
Helping Restore Ability
Arlington, Texas

We have audited the accompanying financial statements of Helping Restore Ability (the "Organization"), a Texas nonprofit corporation, which comprise the statements of financial position as of August 31, 2019 and 2018 and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Helping Restore Ability as of August 31, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

PSK LLP

Arlington, Texas
November 22, 2019

HELPING RESTORE ABILITY

Statements of Financial Position

August 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 1,188,541	\$ 814,577
Accounts receivable, net	1,828,031	1,548,788
Prepaid expenses	<u>31,780</u>	<u>61,564</u>
Total current assets	<u>3,048,352</u>	<u>2,424,929</u>
Physical Properties		
Furniture, fixtures and equipment	201,508	201,508
Less: accumulated depreciation	<u>(183,258)</u>	<u>(171,091)</u>
Total physical properties	<u>18,250</u>	<u>30,417</u>
Other Assets		
Intangible asset, net	277,568	346,964
Deposit	<u>8,187</u>	<u>8,187</u>
Total other assets	<u>285,755</u>	<u>355,151</u>
Total Assets	<u>\$ 3,352,357</u>	<u>\$ 2,810,497</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	\$ 19,898	\$ 20,218
Payroll related payables	2,031,709	1,714,772
Accrued expenses	<u>19,459</u>	<u>36,794</u>
Total current liabilities	<u>2,071,066</u>	<u>1,771,784</u>
Net Assets		
Without donor restrictions	1,281,291	898,713
With donor restrictions	<u>-</u>	<u>140,000</u>
Total net assets	<u>1,281,291</u>	<u>1,038,713</u>
Total Liabilities and Net Assets	<u>\$ 3,352,357</u>	<u>\$ 2,810,497</u>

The accompanying notes are an integral part of these financial statements.

HELPING RESTORE ABILITY
 Statements of Activities
 Years Ended August 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Changes in Net Assets Without Donor Restrictions:		
Revenues, Gains, and other Support		
Service revenues		
Texas Department of Aging and Disability Services Programs:		
Consumer Directed Services (CDS)	\$ 14,742,834	\$ 14,355,559
Primary Home Care Program (PHC)	191,632	165,337
Mental Health Mental Retardation Program (MHMR)	3,294	3,455
Star+Plus Managed Care Program	7,075,122	6,307,585
Star Kids Managed Care Program	4,587,134	3,325,384
Other programs	39,624	33,813
Billing adjustments	<u>(266,363)</u>	<u>(236,235)</u>
Total service revenues	26,373,277	23,954,898
Contributions	556,211	629,944
Interest income	24	14
Net assets released from restriction	<u>140,000</u>	<u>-</u>
Total revenues, gains, and other support	<u>27,069,512</u>	<u>24,584,856</u>
Expenses:		
Program expenses	26,095,719	23,072,576
Supporting services	<u>591,215</u>	<u>1,001,661</u>
Total expenses	<u>26,686,934</u>	<u>24,074,237</u>
Change in Net Assets Without Donor Restrictions	<u>382,578</u>	<u>510,619</u>
Changes in Net Assets With Donor Restrictions:		
Contributions	-	140,000
Net assets released from restriction	<u>(140,000)</u>	<u>-</u>
Change in Net Assets With Donor Restrictions	<u>(140,000)</u>	<u>140,000</u>
Change in Net Assets	242,578	650,619
Net Assets at Beginning of the Year	<u>1,038,713</u>	<u>388,094</u>
Net Assets at End of the Year	<u>\$ 1,281,291</u>	<u>\$ 1,038,713</u>

The accompanying notes are an integral part of these financial statements.

HELPING RESTORE ABILITY
Statement of Functional Expenses
Year Ended August 31, 2019

	Program Expenses	Supporting Services			Total Expenses
		General and Administrative	Fundraising	Total	
Attendant payroll	\$ 23,994,834	\$ -	\$ -	\$ -	\$ 23,994,834
Personnel	1,414,984	205,619	180,926	386,545	1,801,529
Supplies and resources	497,622	92,899	78,236	171,135	668,757
Facilities	118,883	10,700	10,668	21,368	140,251
Depreciation	-	12,167	-	12,167	12,167
Amortization	69,396	-	-	-	69,396
	<u>\$ 26,095,719</u>	<u>\$ 321,385</u>	<u>\$ 269,830</u>	<u>\$ 591,215</u>	<u>\$ 26,686,934</u>

The accompanying notes are an integral part of these financial statements.

HELPING RESTORE ABILITY
 Statements of Cash Flows
 Years Ended August 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Cash Flows From Operating Activities:		
Change in net assets	\$ 242,578	\$ 650,619
Adjustments to reconcile change in net assets to net cash and cash equivalents provided by operating activities:		
Depreciation	12,167	12,981
Amortization	69,396	-
(Increase) decrease in assets:		
Accounts receivable	(279,243)	56,922
Prepaid expenses	29,784	2,448
Increase (decrease) in liabilities:		
Accounts payable	(320)	17,209
Payroll related payables	316,937	229,544
Accrued expenses	<u>(17,335)</u>	<u>(14,077)</u>
Net cash and cash equivalents provided by operating activities	<u>373,964</u>	<u>955,646</u>
Cash Flows From Investing Activities:		
Purchase of intangible asset	<u>-</u>	<u>(346,964)</u>
Cash Flows From Financing Activities:		
Payments on note payable	<u>-</u>	<u>(287,356)</u>
Change in Cash and Cash Equivalents	373,964	321,326
Cash and Cash Equivalents at Beginning of the Year	<u>814,577</u>	<u>493,251</u>
Cash and Cash Equivalents at End of the Year	<u>\$ 1,188,541</u>	<u>\$ 814,577</u>
Supplemental Disclosures:		
Cash paid during the year for interest	<u>\$ -</u>	<u>\$ 4,970</u>

The accompanying notes are an integral part of these financial statements.

HELPING RESTORE ABILITY

Notes to Financial Statements

1 - Historical Background

Helping Restore Ability (the “Organization”), founded in 1977, is incorporated in the state of Texas as a nonprofit organization. The Organization's function is to provide services to people with disabilities, enabling them to participate fully in society and lead independent and active lives. The Organization primarily serves clients in Tarrant, Dallas and surrounding counties, but also throughout the state of Texas.

The Organization is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code as other than a private foundation.

2 - Significant Accounting Policies

Basis of Accounting - The financial statements of the Organization have been prepared on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned, and expenses are recorded when the obligation is incurred. The financial statements have been prepared using accounting principles generally accepted in the United States of America (“U.S. GAAP”).

Adoption of New Accounting Standards - In August 2016, the Financial Accounting Standards Board (“FASB”) issued Accounting Standards Update 2016-14: *Presentation of Financial Statements for Not-for-Profit Entities* (“ASU 2016-14”), which is an amendment to the FASB Accounting Standards Codification (“FASB ASC”) Topic 958. ASU 2016-14 is effective for annual financial statements issued for fiscal years beginning after December 15, 2017. Adopting ASU 2016-14 has had the following impact on the Organization’s financial statements:

- The temporarily restricted net asset class has been renamed *net assets with donor restrictions*.
- The unrestricted net asset class has been renamed *net assets without donor restrictions*.
- The financial statements now include a statement of functional expenses.
- The notes to financial statements include a new disclosure about liquidity and availability of resources (Note 3).

Basis of Presentation - Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as follows:

Net Assets Without Donor Restrictions - Net assets available for use in general operations and not subject to donor restrictions.

Net Assets With Donor Restrictions - Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions may be perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenues and Support - Revenues and support for the Organization are primarily derived from program service fees related to government contracts. Contract amounts are subject to state funding and the use of the various programs within the state of Texas. Certain revenues provided under the contracts are subject to audit by the particular providing agency. Any refunds due these agencies as a result of retroactive audit adjustments are recognized in the year they are uncovered, as reductions of the related revenue.

HELPING RESTORE ABILITY

Notes to Financial Statements

2 - Significant Accounting Policies (continued)

Programs - The Organization pursues its objectives through the execution of the following programs:

Major Programs:

Consumer Directed Services (CDS) - Trained attendants provide the care and support systems necessary for disabled individuals to live independently and function productively in mainstream society. This program empowers consumers to make personal decisions related to the delivery of Personal Assistance Services and Respite Services within their homes and is offered throughout the entire state of Texas.

Primary Home Care Program (PHC) - This program offers three types of services, including Community Attendant Services, which provides an in-home attendant for adults with a medical need for specific tasks, Primary Home Care Program, which is prescribed by a physician as part of a client's plan of care, or Family Care, which provides services for eligible adults who are functionally limited in performing daily activities.

Mental Health Mental Retardation (MHMR) - This program provides services to individuals with intellectual developmental disabilities or autism living in their own homes or family homes through contracts with local MHMR Centers. Services available include nursing care or community support.

Star+Plus Managed Care Program - This managed care program provides medical care and service coordination for those on Medicaid who need long term comprehensive services and supports, directed by their Primary Care Physician. Contracted providers include Amerigroup, Cigna Healthspring, Molina, United Healthcare, and Superior health plans.

Star Kids Managed Care Program - This program is a Texas Medicaid care program designed to meet the unique needs of children and adults 20 and younger with disabilities. The program provides benefits such as assistance with coordinating care, prescription drugs, hospital care, primary and specialty care, preventative care, personal care services, private duty nursing, and durable medical equipment and supplies.

Other Programs:

Home Health Services - This program may include, at the direction of one's doctor, skilled nursing care provided by qualified Registered Nurses, Physical, Occupational and Speech Therapy provided by qualified therapists, Medical Social Services to help patients and their families with the patient's recovery, or Home Health Aide Services, to assist with the patient's personal care and activities of daily living.

Private Pay Services - Regardless of eligibility for state or federally funded services, the Organization may provide in-home nonmedical attendant care throughout the eleven county Dallas/Fort Worth metroplex area through the Private Pay option, wherein services are paid for by the individual requesting them.

Functional Allocation of Expenses - The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statement of functional expenses for the year ended August 31, 2019 presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited on the basis of estimates of time and effort. ASU 2016-14 allows for transitional relief with respect to presentation of expenses by natural classification; accordingly, this information is not presented for 2018.

Use of Estimates - Management used estimates and assumptions in preparing these financial statements in accordance with U.S. GAAP. Those estimates and assumptions affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used.

HELPING RESTORE ABILITY
Notes to Financial Statements

2 - Significant Accounting Policies (continued)

Donated Assets - Donated marketable securities and other noncash donations are recorded as contributions at their estimated fair values at the date of donation.

Donated Services - Donated services are recognized as contributions if the services a) create or enhance non-financial assets, or b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. The Organization recognized no donated services for the years ended August 31, 2019 and 2018. Volunteers also provide various services throughout the year that are not recognized as contributions in the financial statements, as the aforementioned recognition criteria were not met.

Cash and Cash Equivalents - For purposes of reporting cash flows, the Organization considers all bank deposits and highly liquid financial instruments with original maturities of three months or less to be cash and cash equivalents.

Accounts Receivable - Accounts receivable primarily relate to program service fees due on government contracts. Uncollectible receivables are charged against an allowance for doubtful accounts when deemed uncollectible. At August 31, 2019 and 2018, the allowance for doubtful accounts was \$332,035 and \$131,431, respectively.

Physical Properties - Property and equipment are recorded at cost, if purchased, and fair market value at date of donation, if contributed. Maintenance, repairs and minor renewals that do not significantly improve or extend the lives of the representative assets are expensed when incurred. Additions, improvements and major renewals of \$5,000 or more are capitalized. Depreciation is calculated using the straight-line method over the estimated useful lives of the respective assets, ranging from 3 to 12 years.

Concentrations of Credit Risk - At times, the Organization may maintain cash balances with financial institutions in excess of federally insured limits. It is the opinion of management that the solvency of these financial institutions is sufficient to cover any exposure. Additionally, revenues and accounts receivable are primarily derived from government contracts with the state of Texas.

Income Taxes - The Organization follows the Income Taxes topic of the FASB ASC, which prescribes a comprehensive model for the financial statement recognition, measurement, presentation and disclosure of uncertain tax positions taken or expected to be taken in income tax returns. The Organization is not aware of any activities that would jeopardize its tax-exempt status and is not aware of any activities that are subject to tax on unrelated business income. As of August 31, 2019, the Organization has no uncertain tax positions that qualify for either recognition or disclosure in the financial statements and does not expect this to change in the next twelve months. The 2016 through 2019 tax years remain subject to examination by the Internal Revenue Service.

Subsequent Events - Subsequent events have been evaluated through November 22, 2019, which is the date the financial statements were available to be issued.

HELPING RESTORE ABILITY
Notes to Financial Statements

3 - Liquidity and Availability of Resources

The Organization operates under a budget approved by its Finance Committee and Board of Directors, who are responsible for monitoring the liquidity necessary to meet the Organization's operating needs. They meet periodically throughout the year to evaluate the actual results of financial operations versus the budget.

Financial assets available for general expenditure, that is, without donor restrictions limiting their use or without requiring specific action of the Finance Committee or Board of Directors, within one year of the date of the statement of financial position as of August 31, 2019, are comprised of the following:

Cash and cash equivalents	\$ 1,188,541
Accounts receivable, net	<u>1,828,031</u>
Financial assets available to meet general expenditure needs within one year	<u>\$ 3,016,572</u>

In addition to the financial assets available to meet general expenditure needs calculated above, the Organization has access to a line of credit as further described at Note 6.

ASU 2016-14 allows for transitional relief with respect to disclosure of liquidity and availability of resources; accordingly, this information is not presented for 2018.

4 - Intangible Asset

During the year ended August 31, 2018, the Organization developed a time-tracking software program for attendant workers. The total cost for the software was \$346,964. The cost of the asset is being amortized over a 5-year period which began in September 2018. The balance of the asset value, net of amortization expense, was \$277,568 as of August 31, 2019.

5 - Operating Leases

The Organization has entered into non-cancelable operating leases for office equipment and office space. Rent payments under these leases totaled \$102,044 for each of the years ended August 31, 2019 and 2018. The following is a schedule of future minimum rentals under these leases:

Year Ending August 31,	\$
2020	94,486
2021	91,881
2022	95,876
2023	95,876
2024	55,927

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Notes to Financial Statements

6 - Line of Credit

The Organization has a revolving line of credit with a financial institution with a borrowing limit of \$750,000. The line, which is secured by assets of the Organization, bears interest at 5.9%, with payments due monthly. It matures in January 2020, at which time, all unpaid principal and interest will become due. There was no outstanding balance as of August 31, 2019 and 2018.

7 - Retirement Plan

The Organization sponsors a defined contribution retirement plan, covering all employees with at least one year of service who agree to make contributions to the plan. The Organization may match participants' contributions to the plan up to a determined percentage of each individual participant's compensation. In addition, at its discretion, the Organization may contribute additional funds to the plan. The Organization elected to match 100% of the employees' contributions up to 4% of each participant's compensation for the past two years, so this matching contribution totaled \$41,174 and \$37,133 for the years ended August 31, 2019 and 2018, respectively.

8 - Net Assets With Donor Restrictions

The balance of net assets with donor restrictions as of August 31, 2018 relates to certain contributions for which the donors imposed restrictions, specifying that the funds be used for fiscal year 2019. During the year ended August 31, 2019, these net assets with donor restrictions in the amount of \$140,000 were released from restriction due to passage of time and were reclassified to net assets without donor restrictions.