

**HELPING RESTORE ABILITY**

Arlington, Texas

Financial Statements

Years Ended August 31, 2020 and 2019

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Financial Statements  
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INDEPENDENT AUDITORS' REPORT

To the Finance Committee  
Helping Restore Ability  
Arlington, Texas

We have audited the accompanying financial statements of Helping Restore Ability (the "Organization"), a Texas nonprofit corporation, which comprise the statements of financial position as of August 31, 2020 and 2019 and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Helping Restore Ability as of August 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

PSK LLP

Arlington, Texas  
November 24, 2020

**HELPING RESTORE ABILITY**  
 Statements of Financial Position  
 August 31, 2020 and 2019

|                                   | 2020         | 2019         |
|-----------------------------------|--------------|--------------|
| <b>ASSETS</b>                     |              |              |
| Current Assets                    |              |              |
| Cash and cash equivalents         | \$ 2,580,725 | \$ 1,188,541 |
| Accounts receivable, net          | 1,848,784    | 1,828,031    |
| Prepaid expenses                  | 10,041       | 31,780       |
| Total current assets              | 4,439,550    | 3,048,352    |
| Physical Properties               |              |              |
| Furniture, fixtures and equipment | 237,252      | 201,508      |
| Less: accumulated depreciation    | (197,212)    | (183,258)    |
| Total physical properties         | 40,040       | 18,250       |
| Other Assets                      |              |              |
| Intangible asset, net             | 208,172      | 277,568      |
| Deposit                           | 8,187        | 8,187        |
| Total other assets                | 216,359      | 285,755      |
| Total Assets                      | \$ 4,695,949 | \$ 3,352,357 |
| <b>LIABILITIES AND NET ASSETS</b> |              |              |
| Current Liabilities               |              |              |
| Accounts payable                  | \$ 35,014    | \$ 19,898    |
| Payroll related payables          | 1,976,198    | 2,031,709    |
| Accrued expenses                  | 8,171        | 19,459       |
| Total current liabilities         | 2,019,383    | 2,071,066    |
| Long-term Liabilities             |              |              |
| Note payable                      | 522,601      | -            |
| Total liabilities                 | 2,541,984    | 2,071,066    |
| Net Assets                        |              |              |
| Without donor restrictions        | 2,153,965    | 1,281,291    |
| Total Liabilities and Net Assets  | \$ 4,695,949 | \$ 3,352,357 |

*The accompanying notes are an integral part of these financial statements.*

**HELPING RESTORE ABILITY**  
 Statements of Activities  
 Years Ended August 31, 2020 and 2019

|   | 2020          | 2019          |
|---|---------------|---------------|
| <b>Changes in Net Assets Without Donor Restrictions:</b>    |               |               |
| Revenues, Gains, and other Support                          |               |               |
| Service revenues  |               |               |
| Texas Department of Aging and Disability Services Programs: |               |               |
| Consumer Directed Services (CDS)                            | \$ 14,951,780 | \$ 14,742,834 |
| Primary Home Care Program (PHC)                             | 349,222       | 191,632       |
| Mental Health Mental Retardation Program (MHMR)             | 3,462         | 3,294         |
| Star+Plus Managed Care Program                              | 7,590,892     | 7,075,122     |
| Star Kids Managed Care Program                              | 5,422,268     | 4,587,134     |
| Other programs  | 40,597        | 39,624        |
| Billing adjustments   | (267,001)     | (266,363)     |
| Total service revenues                                      | 28,091,220    | 26,373,277    |
| Contributions   | 1,202,852     | 556,211       |
| Interest income   | 9             | 24            |
| Net assets released from restriction                        | -             | 140,000       |
| Total revenues, gains, and other support                    | 29,294,081    | 27,069,512    |
| Expenses:   |               |               |
| Program expenses  | 27,764,296    | 26,095,719    |
| Supporting services   | 657,111       | 591,215       |
| Total expenses  | 28,421,407    | 26,686,934    |
| Change in Net Assets Without Donor Restrictions             | 872,674       | 382,578       |
| <b>Changes in Net Assets With Donor Restrictions:</b>       |               |               |
| Net assets released from restriction                        | -             | (140,000)     |
| Change in Net Assets With Donor Restrictions                | -             | (140,000)     |
| Change in Net Assets  | 872,674       | 242,578       |
| Net Assets at Beginning of the Year                         | 1,281,291     | 1,038,713     |
| Net Assets at End of the Year                               | \$ 2,153,965  | \$ 1,281,291  |

*The accompanying notes are an integral part of these financial statements.*

**HELPING RESTORE ABILITY**  
Statement of Functional Expenses  
Year Ended August 31, 2020

|                        | Program<br>Expenses  | Supporting Services           |                   |                   | Total<br>Expenses    |
|------------------------|----------------------|-------------------------------|-------------------|-------------------|----------------------|
|                        |                      | General and<br>Administrative | Fundraising       | Total             |                      |
| Attendant payroll      | \$ 25,304,819        | \$ -                          | \$ -              | \$ -              | \$ 25,304,819        |
| Personnel              | 1,672,725            | 230,404                       | 210,508           | 440,912           | 2,113,637            |
| Supplies and resources | 599,462              | 126,200                       | 51,461            | 177,661           | 777,123              |
| Facilities             | 117,894              | 15,012                        | 9,572             | 24,584            | 142,478              |
| Depreciation           | -                    | 13,954                        | -                 | 13,954            | 13,954               |
| Amortization           | 69,396               | -                             | -                 | -                 | 69,396               |
|                        | <u>\$ 27,764,296</u> | <u>\$ 385,570</u>             | <u>\$ 271,541</u> | <u>\$ 657,111</u> | <u>\$ 28,421,407</u> |

*The accompanying notes are an integral part of these financial statements.*

**HELPING RESTORE ABILITY**  
Statement of Functional Expenses  
Year Ended August 31, 2019

|                        | Program<br>Expenses  | Supporting Services           |                   |                   | Total<br>Expenses    |
|------------------------|----------------------|-------------------------------|-------------------|-------------------|----------------------|
|                        |                      | General and<br>Administrative | Fundraising       | Total             |                      |
| Attendant payroll      | \$ 23,994,834        | \$ -                          | \$ -              | \$ -              | \$ 23,994,834        |
| Personnel              | 1,414,984            | 205,619                       | 180,926           | 386,545           | 1,801,529            |
| Supplies and resources | 497,622              | 92,899                        | 78,236            | 171,135           | 668,757              |
| Facilities             | 118,883              | 10,700                        | 10,668            | 21,368            | 140,251              |
| Depreciation           | -                    | 12,167                        | -                 | 12,167            | 12,167               |
| Amortization           | 69,396               | -                             | -                 | -                 | 69,396               |
|                        | <u>\$ 26,095,719</u> | <u>\$ 321,385</u>             | <u>\$ 269,830</u> | <u>\$ 591,215</u> | <u>\$ 26,686,934</u> |

*The accompanying notes are an integral part of these financial statements.*

**HELPING RESTORE ABILITY**  
 Statements of Cash Flows  
 Years Ended August 31, 2020 and 2019

|  | <u>2020</u>         | <u>2019</u>         |
|--|---------------------|---------------------|
| Cash Flows From Operating Activities:  |                     |                     |
| Change in net assets   | \$ 872,674          | \$ 242,578          |
| Adjustments to reconcile change in net assets to net cash and cash equivalents provided by operating activities: |                     |                     |
| Depreciation   | 13,954              | 12,167              |
| Amortization   | 69,396              | 69,396              |
| Bad debt expense   | 118,667             | 133,181             |
| (Increase) decrease in assets:   |                     |                     |
| Accounts receivable  | (139,420)           | (412,424)           |
| Prepaid expenses   | 21,739              | 29,784              |
| Increase (decrease) in liabilities:  |                     |                     |
| Accounts payable   | 15,116              | (320)               |
| Payroll related payables   | (55,511)            | 316,937             |
| Accrued expenses   | (11,288)            | (17,335)            |
|  | <u>905,327</u>      | <u>373,964</u>      |
| Net cash and cash equivalents provided by operating activities   | 905,327             | 373,964             |
| Cash Flows From Investing Activities:  |                     |                     |
| Purchases of physical properties   | (35,744)            | -                   |
| Cash Flows From Financing Activities:  |                     |                     |
| Advances on note payable   | <u>522,601</u>      | <u>-</u>            |
| Change in Cash and Cash Equivalents  | 1,392,184           | 373,964             |
| Cash and Cash Equivalents at Beginning of the Year   | <u>1,188,541</u>    | <u>814,577</u>      |
| Cash and Cash Equivalents at End of the Year   | <u>\$ 2,580,725</u> | <u>\$ 1,188,541</u> |

*The accompanying notes are an integral part of these financial statements.*



## HELPING RESTORE ABILITY

### Notes to Financial Statements

#### 1 - Historical Background

Helping Restore Ability (the “Organization”), founded in 1977, is incorporated in the state of Texas as a nonprofit organization. The Organization's function is to provide services to people with disabilities, enabling them to participate fully in society and lead independent and active lives. The Organization primarily serves clients in Tarrant, Dallas and surrounding counties, but also throughout the state of Texas.

The Organization is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code as other than a private foundation.

#### 2 - Significant Accounting Policies

Basis of Accounting - The financial statements of the Organization have been prepared on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned, and expenses are recorded when the obligation is incurred. The financial statements have been prepared using accounting principles generally accepted in the United States of America (“U.S. GAAP”).

Adoption of New Accounting Standards - In May 2014, the Financial Accounting Standards Board (“FASB”) issued Accounting Standards Update 2014-09 (“ASU 2014-09”), *Revenue from Contracts with Customers (Topic 606)*. ASU 2014-09 and subsequently issued clarifying ASUs replaced most existing revenue recognition guidance in U.S. GAAP. ASU 2014-09 also required expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue and cash flows arising from contracts with customers. The Organization adopted the new standard effective September 1, 2018, the first day of the Organization’s fiscal year using the modified retrospective approach.

As part of the adoption of ASU 2014-09, the Organization elected the following transition practical expedients: (i) to reflect the aggregate of all contract modifications that occurred prior to the date of initial application when identifying satisfied and unsatisfied performance obligations, determining the transaction price, and allocating the transaction price; and (ii) to apply the standard only to contracts that are not completed at the initial date of application. Because contract modifications are minimal, there is not a significant impact as a result of electing these practical expedients.

The adoption of ASU 2014-09 resulted in no change to beginning net assets as of September 1, 2018. The impact of applying ASU 2014-09 for the years ended August 31, 2020 and 2019 resulted in no change to program service fees revenue, as they continue to be accounted for as a single performance obligation and recognized over the period during which services are rendered, consistent with prior revenue recognition guidance under U.S. GAAP.

Basis of Presentation - Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as follows:

Net Assets Without Donor Restrictions - Net assets available for use in general operations and not subject to donor restrictions.

Net Assets With Donor Restrictions - Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions may be perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

**HELPING RESTORE ABILITY**  
Notes to Financial Statements

**2 - Significant Accounting Policies (continued)**

Revenues and Support - The Organization is supported primarily through program service fees related to government contracts. Contract amounts are subject to state funding and the use of the various programs within the state of Texas. Certain revenues provided under the contracts are subject to audit by the particular providing agency. Any refunds due these agencies as a result of retroactive audit adjustments are recognized in the year they are uncovered, as reductions of the related revenue.

Revenue Recognition - Revenues related to contributions are recognized when the funds are received. Revenues related to program service fees are recognized evenly over the period of time during which services are rendered. All revenues are recognized in an amount that reflects the consideration the Organization has received or expects to receive in exchange for those services.

Performance Obligations - Performance obligations related to program service fees revenue are satisfied over the period of time for which services are rendered. Fee payments are billed and collected on a semi-monthly basis, and the related revenue is recognized evenly during the month as services are rendered.

Programs - The Organization pursues its objectives through the execution of the following programs:

Major Programs:

*Consumer Directed Services (CDS)* - Trained attendants provide the care and support systems necessary for disabled individuals to live independently and function productively in mainstream society. This program empowers consumers to make personal decisions related to the delivery of Personal Assistance Services and Respite Services within their homes and is offered throughout the entire state of Texas.

*Primary Home Care Program (PHC)* - This program offers three types of services, including Community Attendant Services, which provides an in-home attendant for adults with a medical need for specific tasks, Primary Home Care Program, which is prescribed by a physician as part of a client's plan of care, or Family Care, which provides services for eligible adults who are functionally limited in performing daily activities.

*Mental Health Mental Retardation (MHMR)* - This program provides services to individuals with intellectual developmental disabilities or autism living in their own homes or family homes through contracts with local MHMR Centers. Services available include nursing care or community support.

*Star+Plus Managed Care Program* - This managed care program provides medical care and service coordination for those on Medicaid who need long-term comprehensive services and support, directed by their Primary Care Physician. Contracted providers include Amerigroup, Cigna Healthspring, Molina, United Healthcare, and Superior health plans.

*Star Kids Managed Care Program* - This program is a Texas Medicaid care program designed to meet the unique needs of children and adults 20 and younger with disabilities. The program provides benefits such as assistance with coordinating care, prescription drugs, hospital care, primary and specialty care, preventative care, personal care services, private duty nursing, and durable medical equipment and supplies.

Other Programs:

*Home Health Services* - This program may include, at the direction of one's doctor, skilled nursing care provided by qualified Registered Nurses, Physical, Occupational and Speech Therapy provided by qualified therapists, Medical Social Services to help patients and their families with the patient's recovery, or Home Health Aide Services, to assist with the patient's personal care and activities of daily living.

## HELPING RESTORE ABILITY

Notes to Financial Statements

### 2 - Significant Accounting Policies (continued)

*Private Pay Services* - Regardless of eligibility for state or federally funded services, the Organization may provide in-home nonmedical attendant care throughout the eleven county Dallas/Fort Worth metroplex area through the Private Pay option, wherein services are paid for by the individual requesting them.

Functional Allocation of Expenses - The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited on the basis of estimates of time and effort.

Use of Estimates - Management used estimates and assumptions in preparing these financial statements in accordance with U.S. GAAP. Those estimates and assumptions affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used.

Donated Assets - Donated marketable securities and other noncash donations are recorded as contributions at their estimated fair values at the date of donation.

Donated Services - Donated services are recognized as contributions if the services a) create or enhance non-financial assets, or b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. The Organization recognized \$8,225 in donated services for the year ended August 31, 2020 and recognized no donated services for the year ended August 31, 2019. Volunteers also provide various services throughout the year that are not recognized as contributions in the financial statements, as the aforementioned recognition criteria were not met.

Cash and Cash Equivalents - For purposes of reporting cash flows, the Organization considers all bank deposits and highly liquid financial instruments with original maturities of three months or less to be cash and cash equivalents.

Accounts Receivable - Accounts receivable primarily relate to program service fees due on government contracts. Uncollectible receivables are charged against an allowance for doubtful accounts when deemed uncollectible. At August 31, 2020 and 2019, the allowance for doubtful accounts was \$287,283 and \$332,035, respectively.

Physical Properties - Property and equipment are recorded at cost, if purchased, and fair market value at date of donation, if contributed. Maintenance, repairs and minor renewals that do not significantly improve or extend the lives of the representative assets are expensed when incurred. Additions, improvements and major renewals of \$5,000 or more are capitalized. Depreciation is calculated using the straight-line method over the estimated useful lives of the respective assets, ranging from 3 to 12 years.

Income Taxes - The Organization follows the Income Taxes topic of the FASB ASC, which prescribes a comprehensive model for the financial statement recognition, measurement, presentation and disclosure of uncertain tax positions taken or expected to be taken in income tax returns. The Organization is not aware of any activities that would jeopardize its tax-exempt status and is not aware of any activities that are subject to tax on unrelated business income. As of August 31, 2020, the Organization has no uncertain tax positions that qualify for either recognition or disclosure in the financial statements and does not expect this to change in the next twelve months. The 2017 through 2020 tax years remain subject to examination by the Internal Revenue Service.

**HELPING RESTORE ABILITY**  
Notes to Financial Statements

**2 - Significant Accounting Policies (continued)**

Concentrations of Credit Risk - At times, the Organization may maintain cash balances with financial institutions in excess of federally insured limits. It is the opinion of management that the solvency of these financial institutions is sufficient to cover any exposure. Additionally, revenues and accounts receivable are primarily derived from government contracts with the state of Texas.

Subsequent Events - Subsequent events have been evaluated through November 24, 2020, which is the date the financial statements were available to be issued.

**3 - Liquidity and Availability of Resources**

The Organization operates under a budget approved by its Finance Committee and Board of Directors, who are responsible for monitoring the liquidity necessary to meet the Organization's operating needs. They meet periodically throughout the year to evaluate the actual results of financial operations versus the budget.

Financial assets available for general expenditure, that is, without donor restrictions limiting their use or without requiring specific action of the Finance Committee or Board of Directors, within one year of the dates of the statements of financial position, are comprised of the following:

|  | 2020                | 2019                |
|--|---------------------|---------------------|
| Cash and cash equivalents  | \$ 2,580,725        | \$ 1,188,541        |
| Accounts receivable, net   | <u>1,848,784</u>    | <u>1,828,031</u>    |
| Financial assets available to meet general expenditure needs within one year | <u>\$ 4,429,509</u> | <u>\$ 3,016,572</u> |

In addition to the financial assets available to meet general expenditure needs calculated above, the Organization has access to a line of credit as further described at Note 6.

**4 - Intangible Asset**

During the year ended August 31, 2018, the Organization developed a time-tracking software program for attendant workers. The total cost for the software was \$346,964. The cost of the asset is being amortized over a 5-year period which began in September 2018. The balance of the asset value, net of amortization expense, was \$208,172 and \$277,568 as of August 31, 2020 and 2019, respectively.

**5 - Operating Leases**

The Organization has entered into non-cancelable operating leases for office equipment and office space. Rent payments under these leases totaled \$99,886 and \$102,044 for the years ended August 31, 2020 and 2019, respectively. The following is a schedule of future minimum rentals under these leases:

| Year Ending<br>August 31, |           |
|---------------------------|-----------|
| 2021                      | \$ 91,881 |
| 2022                      | 95,876    |
| 2023                      | 95,876    |
| 2024                      | 55,927    |

**HELPING RESTORE ABILITY**  
Notes to Financial Statements

**6 - Line of Credit**

The Organization has a revolving line of credit with a financial institution with a borrowing limit of \$750,000. The line, which is secured by assets of the Organization, bears interest at 5.9%, with payments due monthly. It matures in January 2021, at which time, all unpaid principal and interest will become due. There was no outstanding balance as of August 31, 2020 and 2019.

**7 - Note Payable**

In April 2020, the Organization obtained a note payable under the Small Business Administration (“SBA”) Paycheck Protection Program (the “Program”) of the CARES Act in the amount of \$522,601. The note requires monthly payments of principal and interest, with a fixed interest rate of 1.00%, and matures in April 2022. Under the Program, all or a portion of the note payable may be forgiven for amounts that are used for qualifying purposes under the SBA requirements. Management estimates that the full amount will be forgiven.

**8 - Retirement Plan**

The Organization sponsors a defined contribution retirement plan, covering all employees with at least one year of service who agree to make contributions to the plan. The Organization may match participants’ contributions to the plan up to a determined percentage of each individual participant’s compensation. In addition, at its discretion, the Organization may contribute additional funds to the plan. The Organization elected to match 100% of the employees’ contributions up to 4% of each participant’s compensation for each of the past two years; this matching contribution totaled \$35,327 and \$41,174 for the years ended August 31, 2020 and 2019, respectively.

**9 - Net Assets With Donor Restrictions**

During the year ended August 31, 2019, net assets with donor restrictions in the amount of \$140,000 were released from restriction due to passage of time and were reclassified to net assets without donor restrictions.