

2022 CDS Payroll Calendar

Pay Period		Timesheet (Due Noon)	Pay Day	HRA Holidays	FED Holidays
Start	End				
12/12/2021	12/25/2021	12/27/2021	1/7/2022	12/31/2021	1/1/2022
12/26/2021	1/8/2022	1/10/2022	1/21/2022	1/17/2022	1/17/2022
1/9/2022	1/22/2022	1/24/2022	2/4/2022		
1/23/2022	2/5/2022	2/7/2022	2/18/2022		
2/6/2022	2/19/2022	2/21/2022	3/4/2022	2/21/2022	2/21/2022
2/20/2022	3/5/2022	3/7/2022	3/18/2022		
3/6/2022	3/19/2022	3/21/2022	4/1/2022		
3/20/2022	4/2/2022	4/4/2022	4/15/2022	4/15/2022 & 4/18/2022	
4/3/2022	4/16/2022	4/18/2022	4/29/2022		
4/17/2022	4/30/2022	5/2/2022	5/13/2022		
5/1/2022	5/14/2022	5/16/2022	5/27/2022		
5/15/2022	5/28/2022	5/30/2022	6/10/2022	5/30/2022	5/30/2022
5/29/2022	6/11/2022	6/13/2022	6/24/2022	6/17/2022 & 6/20/2022	6/20/2022
6/12/2022	6/25/2022	6/27/2022	7/8/2022	7/01/2022 & 7/4/2022	7/4/2022
6/26/2022	7/9/2022	7/11/2022	7/22/2022		
7/10/2022	7/23/2022	7/25/2022	8/5/2022		
7/24/2022	8/6/2022	8/8/2022	8/19/2022		
8/7/2022	8/20/2022	8/22/2022	9/2/2022		
8/21/2022	9/3/2022	9/5/2022	9/16/2022	9/5/2022	9/5/2022
9/4/2022	9/17/2022	9/19/2022	9/30/2022		
9/18/2022	10/1/2022	10/3/2022	10/14/2022		10/10/2022
10/2/2022	10/15/2022	10/17/2022	10/28/2022		
10/16/2022	10/29/2022	10/31/2022	11/10/2022		11/11/2022
10/30/2022	11/12/2022	11/14/2022	11/25/2022	11/24/2022 & 11/25/2022	11/24/2022
11/13/2022	11/26/2022	11/28/2022	12/9/2022		
11/27/2022	12/10/2022	12/12/2022	12/23/2022	12/23/2022	
12/11/2022	12/24/2022	12/26/2022	1/6/2023	12/26/2022	12/26/2022
12/25/2022	1/7/2023	1/9/2023	1/20/2023		

Important Payroll Notes:

Timesheets are due by 12PM on the Monday following the Pay Period end date.
 Timesheets should be turned in timely online at <https://hratexas.org/cds-timesheets/>.
 Timesheets MUST reflect actual hours worked for the client.
 Timesheets older than 2 weeks MAY NOT be processed due to billing deadlines.
 For services delivered through midnight; time ends at 11:59pm on the timesheet and time starts at 12am the following day.
 No hours should be submitted on a timesheet, during which time a client is hospitalized.
 Changes due to holidays are noted in **bold**.
 Questions can be submitted by ticket to <https://hratexas.org/contact/>.