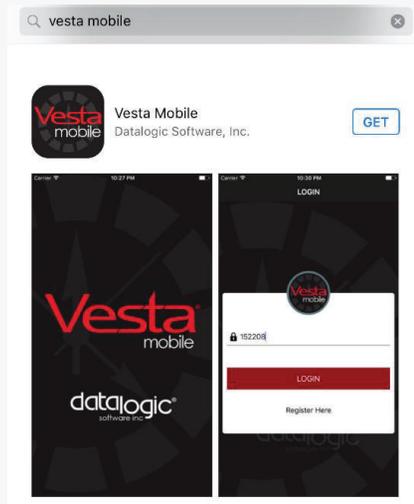# Installing the Vesta Mobile App
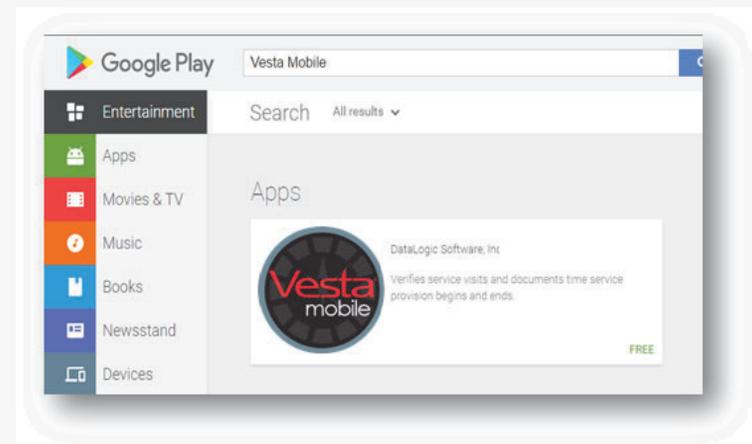
Downloading the App

From the smartphone device, the App is downloaded from the Apple Store for iPhone devices, or Google Play Store for Android devices.

In the Apple App Store, users will search for Vesta Mobile and follow instructions for App Installation.

In Google Play, users will search for Vesta Mobile and follow instructions for App Installation.


Note: For full functionality, users must accept all permission requests, such as location services and push notifications.

Vesta Mobile Registration

Once the App is downloaded the employee provides the phone to the designated staff member to complete the registration. (Registration should only be done by administrative staff and not the attendant)

Click on "Register Here" to begin registration.
Enter the Agency ID, Employee EVV ID and Password, then click "Register" to Confirm.

Do not select 'Supervisor' if the phone is being registered for an attendant.
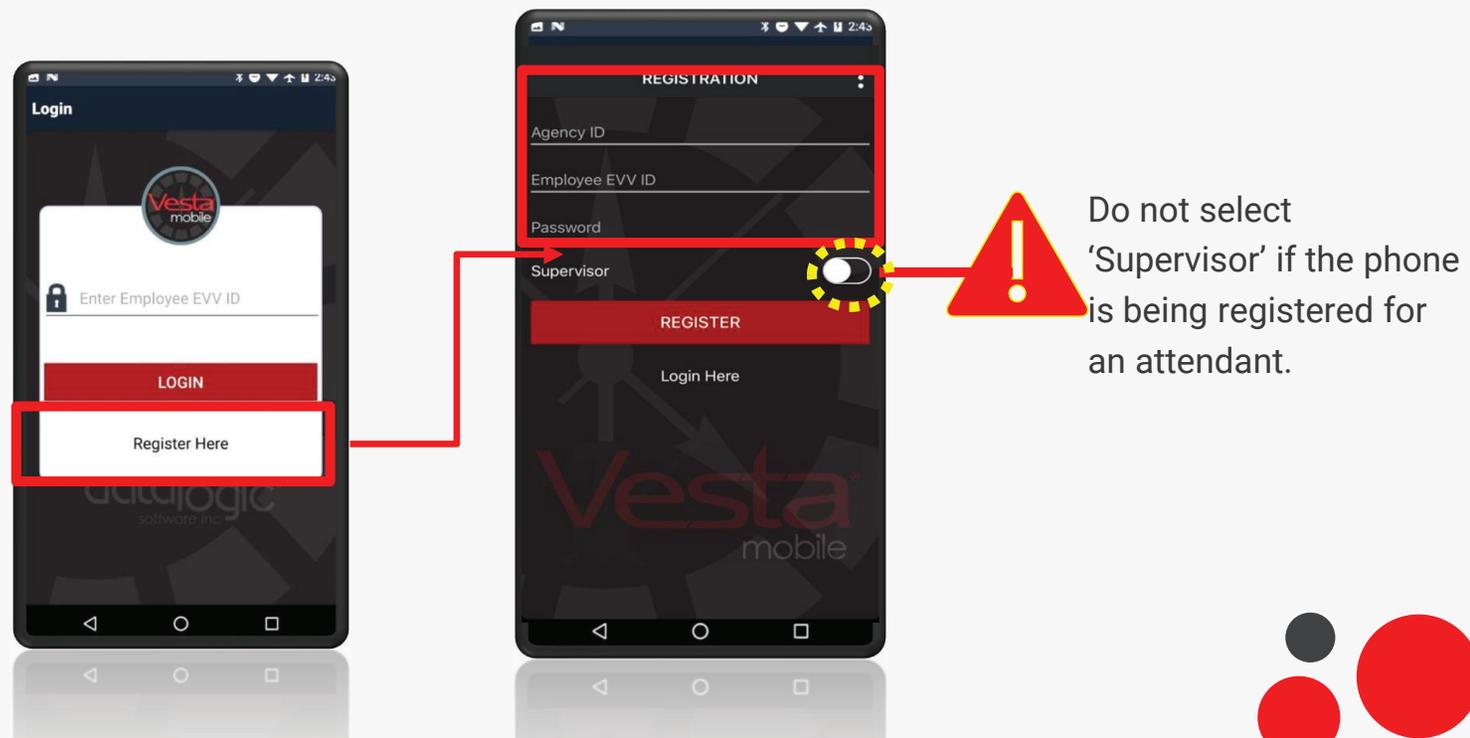
Vesta Mobile Registration

Review the information entered, if correct click OK to complete registration. The App will direct to the Employee Login Screen. Vesta Mobile App is now ready to use.
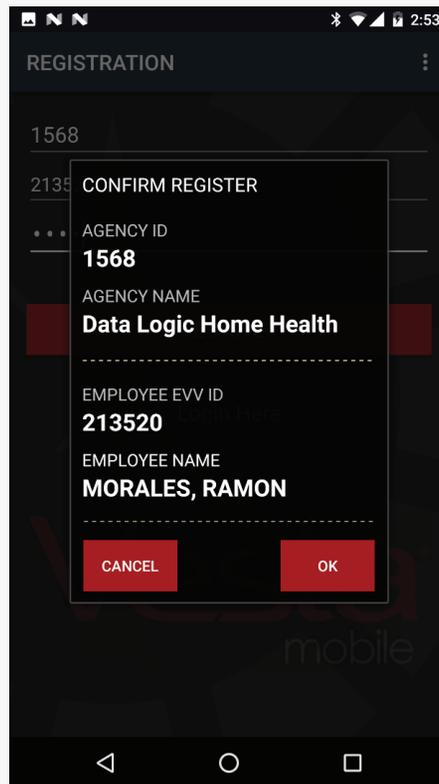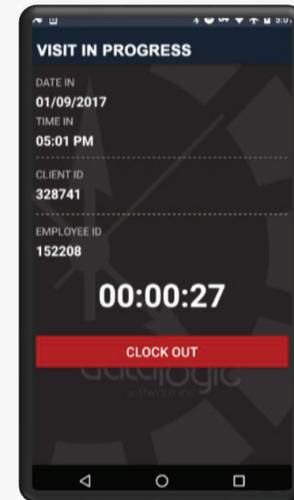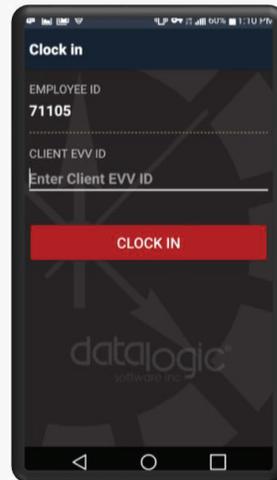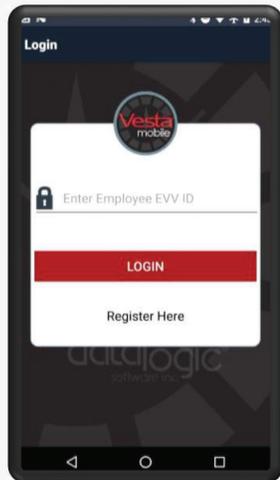
Clock In Instructions

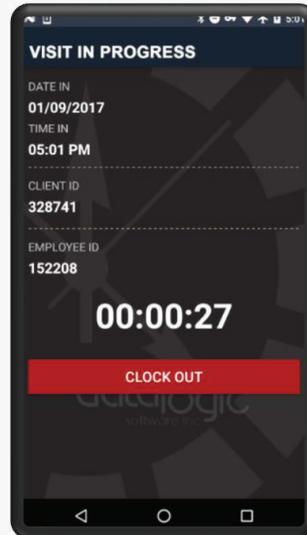Once the smartphone has been registered, it is ready for the employee to start clocking in and out.

Step 1. Launch the Vesta Mobile App.

Step 2. Enter the Employee EVV ID and click "LOGIN".

Step 3. Enter the Client EVV ID and click "CLOCK IN".
(The location information is gathered and the Visit Clock Timer tracks visit duration)
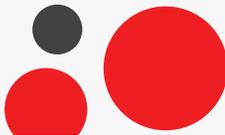
Visit In Progress

Once a Visit has started, the App may remain open or it may be closed.

If App is left open, the "Visit In Progress" screen displays when accessing the App.

If App is closed, upon launching the Vesta Mobile App, the "Visit In Progress" screen displays.

If the smartphone shuts down due to power loss, upon launching the App, the "Visit In Progress" screen displays.

Note: Closing the App does not stop the Visit Clock timer that tracks the Visit duration.

Clock Out Instructions

If the App has been closed, re-open the App.

Step 1. Click on "CLOCK OUT" to end visit. A "CONFIRM CLOCK OUT" prompt appears.

Step 2. If ready to end visit, click "OK". Visit Details will appear. *(Click OK to close detail information)*