

APIS SERVICES, INC.
TWO WEEK LAG CHANGE SCHEDULE

PAYROLL SCHEDULE FOR CALENDAR YEAR 2024

****The payroll changes deadline is for all timecards to be approved and any timecard adjustments to be submitted****

PAY PERIOD BEGINS MONDAY	PAY PERIOD ENDS SUNDAY	PAYROLL CHECK DATE	PAYROLL CHANGES DUE DATE BY NOON
12/18/2023	12/31/2023	1/12/2024	1/2/2024
1/1/2024	1/14/2024	1/26/2024	1/18/2024
1/15/2024	1/28/2024	2/9/2024	1/31/2024
1/29/2024	2/11/2024	2/23/2024	2/14/2024
2/12/2024	2/25/2024	3/8/2024	2/28/2024
2/26/2024	3/10/2024	3/22/2024	3/13/2024
3/11/2024	3/24/2024	4/5/2024	3/27/2024
3/25/2024	4/7/2024	4/19/2024	4/10/2024
4/8/2024	4/21/2024	5/3/2024	4/24/2024
4/22/2024	5/5/2024	5/17/2024	5/8/2024
5/6/2024	5/19/2024	5/31/2024	5/22/2024
5/20/2024	6/2/2024	6/14/2024	6/5/2024
6/3/2024	6/16/2024	6/28/2024	6/19/2024
6/17/2024	6/30/2024	7/12/2024	7/3/2024
7/1/2024	7/14/2024	7/26/2024	7/17/2024
7/15/2024	7/28/2024	8/9/2024	7/31/2024
7/29/2024	8/11/2024	8/23/2024	8/14/2024
8/12/2024	8/25/2024	9/6/2024	8/28/2024
8/26/2024	9/8/2024	9/20/2024	9/11/2024
9/9/2024	9/22/2024	10/4/2024	9/25/2024
9/23/2024	10/6/2024	10/18/2024	10/9/2024
10/7/2024	10/20/2024	11/1/2024	10/23/2024
10/21/2024	11/3/2024	11/15/2024	11/6/2024
11/4/2024	11/17/2024	11/29/2024	11/20/2024
11/18/2024	12/1/2024	12/13/2024	12/4/2024
12/2/2024	12/15/2024	12/27/2024	12/18/2024
12/16/2024	12/29/2024	1/10/2025	1/1/2025
12/30/2024	1/12/2025	1/24/2025	1/15/2025
1/13/2025	1/26/2025	2/7/2025	1/29/2025